

The Back Forty of Fredericksburg Reservation Agreement

Please sign and return this agreement upon its receipt. The Back Forty of Fredericksburg has a 30 day cancellation policy for bed and breakfast reservations. For holidays AND Care Packages, it is a six week policy. If a cancellation is made before that time, the only charge is a **\$35 administrative fee, per unit reserved.** Within the four-week time, if we are able to rebook, the same applies. *If a credit is given, it will be done within two weeks of the reservation date.* Your reservation is firm and the charge is complete upon your making the reservation. **If you cancel in the last three days before your reservation, you will lose 50% of the amount charged, even if we rebook all nights. If we are not able to rebook any or all of the reservation, the reserving party is responsible for all the nights.** For B&B reservations only, you can reschedule if we are notified at least two weeks prior to your reservation dates. If a reservation is made within the last 7 days, and you must cancel it within 2 hours of making it, you will be charged the \$35 cancellation fee, per unit, **only.** If you cancel after the 2 hour period, you will be responsible as per the above paragraph. .

We are a non-smoking facility. If any guest does smoke in any room, a \$100 fee will be charged to your card for fumigation.

Guests 'of guests' need prior reservation. *If available, there is a 'day use' charge of \$35 per person, per day or any portion of a day.*

For Care Packages, and other Packages, there is a six-week cancellation policy. Before that time, there is a \$35 administrative fee charged upon cancellation, **per package.** Within the four-week time, the guest is able to reschedule his or her reservation in cases of illness or emergency, if this is done more than 14 days in advance. The rescheduled date must be within one year from the time the original reservation was made, and there is no fee if it is done more than 14 days in advance. There are no refunds after the four-week point, **only rescheduled** reservations. There is also a limit of two rescheduled dates per package, and we cannot reschedule Packages in the last 14 days prior to the reservation, nor can there be transfers to a second party in the last ten days for Care Packages. If a cancellation is made within the first two hours of making it, there is only a \$35 cancellation fee. If changes are made to the reservation, ie from Care Package to regular bed and breakfast, there is also a \$35 cancellation fee if the change is made before the 14 day advance period.

In the case of gift certificates, the above applies. There are no refunds or credits given for gift certificates. You may reschedule, if we are able to rebook, for the \$35 cancellation fee, if it is within the four-week period prior to your reservation date. If we are not able to rebook, you will lose the value of your gift certificate.

For Spa Services and flyfishing lessons, we require a 48-hour cancellation, or 50% charge applies.

Early departures and no-shows are considered last minute cancellations, and charged as such.
Housekeeping services are provided for stays of *more* than two days.

I agree to be responsible for any damaged or missing items. For any and all guests, the responsible party will be charged upon check out.

I hereby authorize The Back Forty of Fredericksburg to debit my account for any additional lodging, packages, and/or services to be rendered.

By signing, I agree to the policy set forth. Email to bakforty@kfc.com

Signed _____ Dated _____

Print name _____ Reservation date _____ UNIT _____